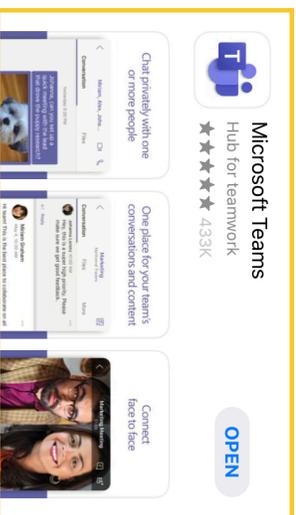
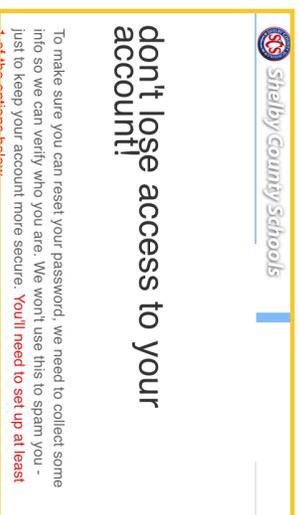


Logging into Microsoft Teams (Step 1)

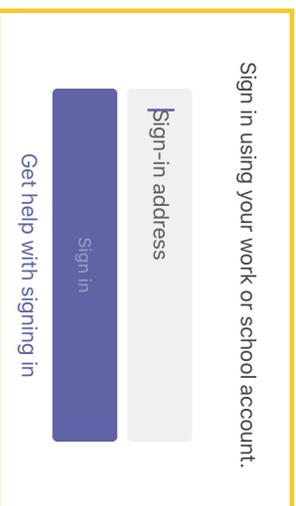
A Step-by-Step Guide Using a Phone or Tablet



- 1 Download the App “Microsoft Teams - Hub for teamwork” from the App Store on iPhone and Android.



- 4 If this screen pops up, scroll to the bottom and click “Cancel” . See Step 5.



- 2 Sign in using your Clever ID plus @student.scsk12.org Example: 123456@student.scsk12.org



- 5 Click “Cancel” to bypass the security questions



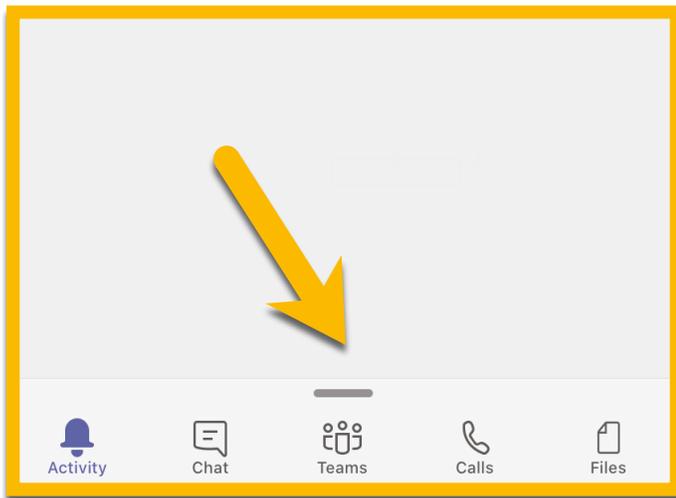
- 3 Enter your birthday as your password (MMDDYYYY). The same as your Clever password. Ex: 01142009



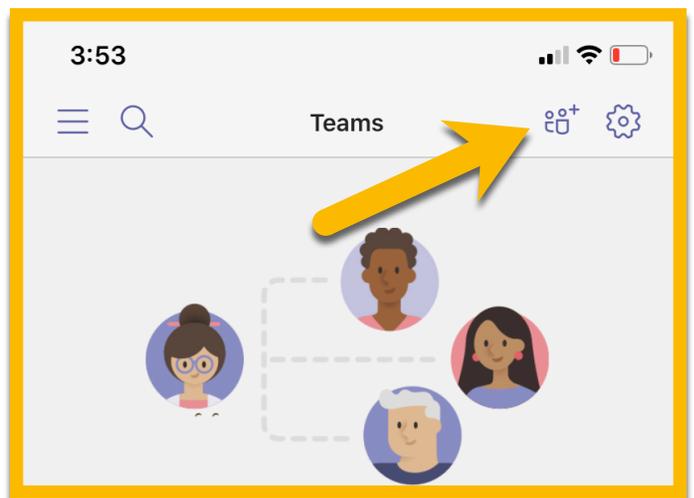
- 6 Click “Next” three times and officially in “Teams”! Congratulations!

Joining a Team (Step 2)

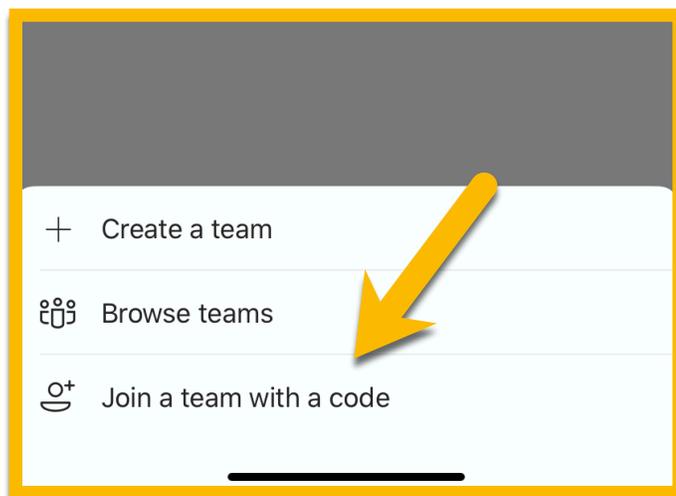
A Step-by-Step Guide Using Your Phone



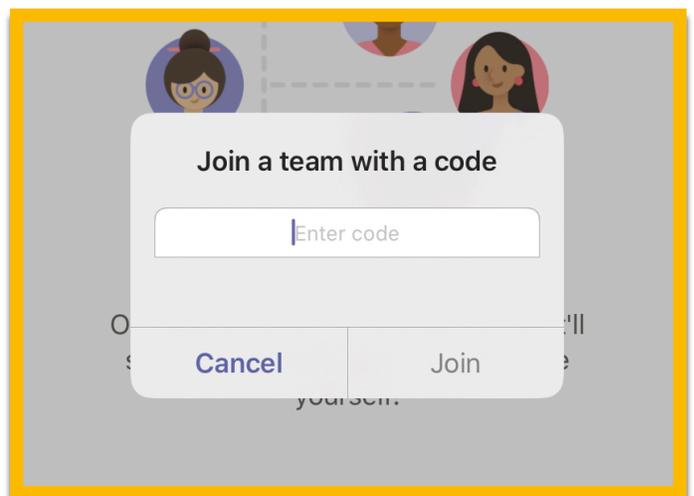
1 Click Teams at the bottom of the Teams App



2 At the top corner hit the icon with the two people and the plus sign.



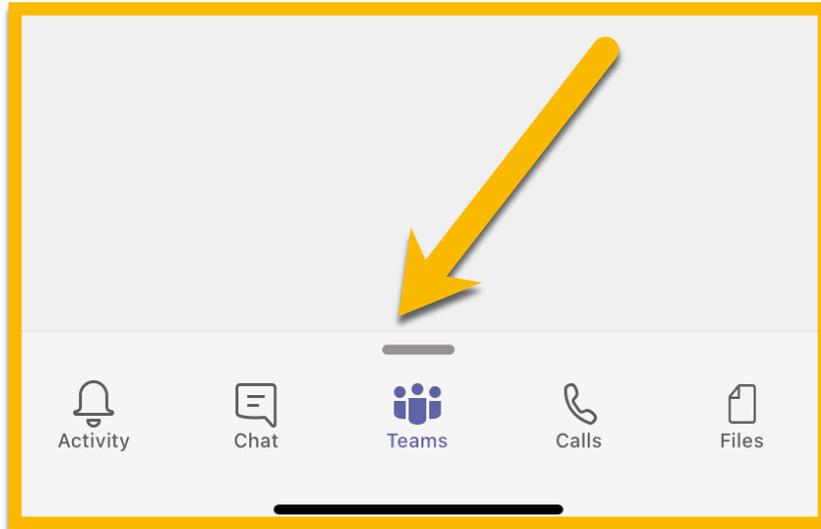
3 Click "Join a team with a code"



4 Enter the code that is on the Kate Bond Middle Virtual School Website. Then press join to enter the Virtual Team.

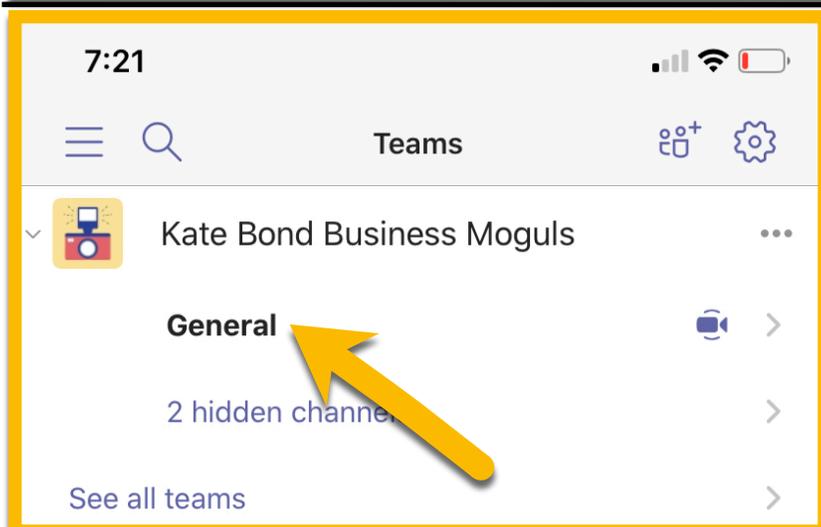
Joining a Meeting in Teams (Step 3)

A Step-by-Step Guide Using a Phone or Tablet



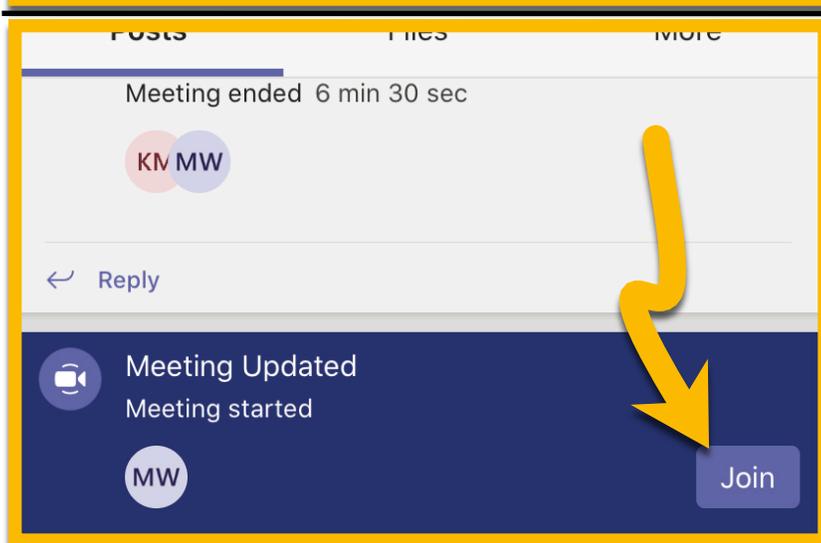
1

Click on Teams after you join your Virtual Class in Teams.



2

1. Find your virtual classroom.
2. Click on "General"



3

1. Click "Posts"
2. Find the meeting and click "Join"